

DD/A Registry

83-2070/3

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed Agenda for GSA Government Charge Cards

FROM:

Chairman, Travel Policy Committee
615 Key Building

EXTENSION

NO.

30-13

STAT

DATE

08 September 1983

STAT

TO: (Officer designation, room number, and building)

EO/DDA

2

9 SEP 1983

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA

7D18 Hqs.

13 SEP 1983

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Attached is a Proposed Agenda for the GSA Briefing on Government Charge Cards. We will be happy to incorporate any items which you might wish to have specifically addressed, and will distribute the agenda at the meeting on Monday morning.

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Harry -
Even though not listed, the SSA/DDA and must also be in attendance.
CFB also.

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cc: SSA/DDA
Done (830109)
com

SEP 1983

Proposed Agenda for
GSA Government Charge Cards

Time: 1000 Date: 12 September 1983 Place: 7D32 Hqs.

Individuals to be in Attendance:

Deputy Director for Administration
Director of Security
Central Cover Staff
Chief, Plans and Program Staff/Office of Logistics
Central Processing Branch
Chairman Travel Policy Committee
Travel Policy Committee
Director of Finance
Deputy Director of Finance
Deputy Director for Finance OPS
Deputy Director for Compliance
National Programs Finance Branch
Special Assistant, Office of Development & Engineering

Ivan Michael Schaeffer, Director of Transportation, GSA
Michael J. Dalich, Director Liaison/Assistance Division, GSA
William F. McDade, Deputy Director of Transportation, GSA
Lawrence Schoemaker, Vice President for Security, CitiCorp. -
Diner's Club
Steven Hesse, Vice President for Government Affairs,
CitiCorp. - Diner's Club

Questions of General Concern to be Addressed:

1. Why was Diner's Club chosen?
2. Will Diner's Club provide an on-line query capability to determine a chosen vendor's ability to accept Diner's Club?
3. Will only those organizations authorizing use of Diner's Club Cards be available to an individual using Government Credit Cards? If so, what plans does Diner's Club have to expand current limited useability of Diner's Club Cards?
4. Will an employee's personal credit rating be affected by the delinquent status of Government Travel Card issued in his/her name?

5. Will outside credit source be able to contact Diner's Club Card employer?
6. Will each Agency office be issued a unique number?

Agency Security Concerns to be Addressed:

1. List of employee names - availability
2. List of itineraries (destination points, airlines used etc.)
3. Accumulated dollar volume to certain points.
4. Specific cover requirements of charge card system.

General Discussion of Plan: